



SEVEN TEPEES YOUTH PROGRAM Paid Internship Announcement

Position:	Counseling Associate
Supervisor:	Sasha Levine, LMFT #84819
Hours:	8-12 hours per week, approximately 20 weeks per semester, preferably 2 or 3 days a week during after-school hours (4-6pm) August, 2021-May, 2022.
Compensation:	\$16.07/hour, no paid holidays
Clinical Supervision:	1-2 hours per week as needed (Clinical supervision provided offsite)
To apply:	Email resume, cover letter, and work hours availability to sasha@seventepees.org , attention: Counseling Position. Please, no phone calls.

Agency Description:

Seven Tepees Youth Program is a nonprofit, community based organization that provides comprehensive youth development and college access services to over 1,000 youth annually through two programs: The Learning Center and The College & Career Program. Our Learning Center works with low income middle and high school students for a period of over nine years – spanning middle school and high school graduation into the first few years of college or career – offering Academic Support and Guidance, College & Career Advising, Environmental Education, Mentoring, Job Training and Counseling. Our College & Career Program at Mission High School, a public school serving predominantly low income and first generation students, includes college and career advising, scholarship assistance, scholarships, test preparation support and college application assistance. Seven Tepees has an annual operating budget of approximately \$1million and inhabits the top floor of a building owned by the organization.

Mission:

The mission of Seven Tepees is to work with urban youth to foster the skills they need to make lifelong positive choices and to create their own opportunities for success. Founded in 1995 by retired Juvenile Justice Daniel Weinstein and Native American healer Hully Fetico, Seven Tepees began as a summer camp where youth lived in seven tepees – one representing each continent of the world.

Position Overview:

With support and clinical supervision from a licensed Mental Health Consultant, the Counseling Associate will provide mental health services, including individual counseling and group counseling, as well as support with case management as needed for the Middle School and High School programs.

Mental Health Counseling

- Provide mental health counseling for a caseload of youth identified with the most need.
- Help plan and facilitate counseling groups with support from the Counseling Program Director.
- Support additional youth on a drop-in basis, as needed.
- Provided crisis management and conflict resolution, as needed.
- Conduct school visits and home visits, as needed.
- Produce and organize case notes for assigned caseload of youth.

- Provide consultation for staff as needed around mental health support.
- Assess the needs of the youth and provide supportive interventions as appropriate.
- Develop trusting, professional relationships with youth and families on caseload.

Case Management

- Work with youth to ensure their ongoing involvement with all Seven Tepees programs, academic success, and discovering personal passion.
- Communicate regularly with parents/families and support them in getting involved in youth's education. Share information regarding academic and social progress.
- Meet with teachers and school counselors to advocate for youth, review academic and graduation plans, and ensure youth are supported at school sites as needed.
- Support case managers with completing intakes and goal setting interviews with youth. Establish short-term and long-term goals for youth. Identify and focus on youth's strengths.
- Design interventions to meet individual needs, including connecting to resources.
- Organize completed paperwork, case notes, and other documentation in permanent files and in the database for youth and families.
- Ensure youth are fulfilling participation requirements and outreach to anyone who is not.

Other:

- Attend and participate in all supervisions, agency and/or collaborative meetings, as determined by the supervisor.
- Participate in agency activities as available including day trips and special events.

Qualifications:

- Bachelor's Degree
- Enrollment in or completion of masters program in counseling or social work (MSW, MFT)
- Experience working with middle or high school youth, particularly low income youth of color
- Demonstrated ability to work as part of a team
- High degree of confidentiality
- Strong organizational skills and attention to detail
- Familiarity with public schools and districts as well as UC/CSU eligibility, preferred
- Spanish language fluency strongly preferred

Standards for Professional Performance:

- A) Maintain professional standards of performance, punctuality, demeanor and appearance always.
- B) Adhere to Seven Tepees respectful style of modeling, coaching, and intervention with youth to promote high standards of youth behavior.
- C) Perform tasks and responsibilities in a complete and timely manner, complying with the agency's policies and standards, and conforming to the scheduling requirements of the job.
- D) Maintain a creative, team-building, cooperative approach to job performance and seek to bring a positive, constructive problem-solving orientation to all tasks.
- E) Maintain an awareness of the agency's mission and work to promote the positive individual and social change goals it embodies.
- F) Exercise discretion and professional judgment at all times keeping with the responsibilities carried personally and by the agency for the care and welfare of the youth and their families.
- G) Actively strive to upgrade professional skills through engaging in appropriate professional training and experience.